

Board Member

Maria Truman, President /Martina Polomcak, Vice President / Jessica Harrison, Vice President
Bridget Gollin, Treasurer / Amy Hindson, Secretary / Annie Messina, Teacher Liaison

Pledge of Allegiance

Review and Approve Meeting Minutes

Call Meeting to Order

Review and Approve Financial Report

Introduction of Board Members

Committee Reports:

❖ Book Fairs:

- Nov. 4-8 March 3-7 May 12-16

❖ Community Events:

- Trunk or Treat: Oct.26 (2-4pm, no rain date)
- Phantoms Game: Nov. 9
- Murphy's Loft Night Out: Nov.13

❖ Fundraising & PTO Events:

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| <ul style="list-style-type: none"> • Spirit Wear: <ul style="list-style-type: none"> ▶ (Winter): Oct.14-31 ▶ (Spring): Jan.13-26 • Hoagie Sale [Cash Only]: Sept.20-Oct.15 <ul style="list-style-type: none"> ▶ *pick-up: Oct.24 4:30-5:30pm • PTO Members-Only: <ul style="list-style-type: none"> ▶ Fall: Nov.20 [Grades K-2]/ Dec.4 [Grades 3-5] ▶ Spring: Apr.8 [Grades K-2]/ Apr.10 [Grades 3-5] • Juice-N-Paint [Grades K-5]: Oct.16 & Feb.26 | <ul style="list-style-type: none"> • Read-A-Thon: Nov.4-18 • Vendor Fair: Nov. 16 (2-4pm) • Holiday Shop: Dec. 9-13 • Gertrude Hawk: Feb.24-March 10 <ul style="list-style-type: none"> ▶ *Delivery by week of April 7 • Chorus/ Band Concerts: TBD <ul style="list-style-type: none"> ▶ (Fall/Spring) • Penny Wars: March 17-21 • Hospitality (Bake Sales/Staff Meals) |
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New Business:

- ❖ ALL three official clearances are **REQUIRED** to volunteer with TEC PTO:
 1. The Pennsylvania Criminal Record Check [FREE]
 2. The Pennsylvania Child Abuse History Clearance [FREE]
 3. FBI Federal Criminal History Record [Cost is \$22.60] **OR** signed and witnessed affidavit (if you have resided in PA for the previous 10 year period continuously). New Affidavits **MUST** be signed **every year**.
- ❖ **School Volunteer Application** must be submitted for approval in addition to all three clearances.
- ❖ Clearances for TEC PTO are **valid for three (3) years**; with the exception of **affidavits, which must be signed every year** and all clearances must be **less than 12 months old** when submitted.
 - *Please Note:* Contact TEC main office for more details on volunteer requirements for school events such as Class Trips/Classroom events as they may be different..
- ❖ Please follow **TEC PTO** on Facebook at <https://www.facebook.com/TECPTO/> to stay connected.
- ❖ We also encourage all families to check out the PMSD & TEC website at <https://www.pmsd.org/>
 - click on **Schools** – choose **Tobyhanna Elementary Center** – click on **For Parents**

Old Business:

- ❖ The PTO is always looking for volunteers and/or donations for events throughout the school year. Please reach out if you would be interested in helping via e-mail at tecptol@gmail.com .

Questions or Ideas?

Adjournment

*** Next PTO Meeting is scheduled for Tuesday, November 12th at 9:30A

